

Expat Move Planner Checklist

The Checklist outlines a list of tasks you need to complete before, during and after you move to ensure your move is stress free and a little easier.

BEFORE YOU LEAVE



- Notify organisations of your change of address including your bank, accountant, utilities providers, insurance providers etc.
- If you are moving to a country where the official language is not the same as your home country, get your important documents translated including your birth certificate, marriage certificate, driver's license etc.

VISA & IMMIGRATION



- Ensure your passport is valid for 6 months from your departure date.
- Make sure you understand the terms of your visa.
- Register with your home country embassy in the country you are moving to.

PROPERTY & REAL ESTATE



RECRUITMENT



RELOCATION & SHIPPING



PET MOVING



- Visit the city before your move to inspect neighbourhoods that would be suitable.
- Engage the services of a Destination Service Provider or a Real Estate specialist to assist in the property search.
- Decide what you will do with your current property (sell or lease).
- Obtain a reference letter from your real estate agent (if renting) – could help with securing a property in your new city.

- If you will be looking for a new job in your new city – submit your resume to Recruitment specialists.
- Ensure you organise your referees.

- Choose a reliable and reputable relocation company.
- Ask your relocation company for a list of prohibited items you are not permitted to ship and what documents you will need to produce for customs clearance.
- Start sorting items you don't intend to use in the short term early.
- Check whether your electrical appliances will work in your new city. Different countries have different voltage outputs.

- Choose a reputable Pet Moving company.
- Have a pet passport with all vaccinations recorded.
- Make sure you are aware of any quarantine requirements in your new city.

FOREIGN EXCHANGE



BANKING



EDUCATION



CHILDCARE



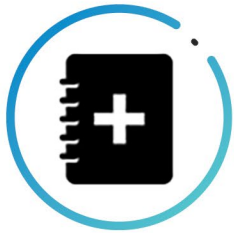
- Convert cash and have some local currency with you in the initial move.
- Compare FX provider rates and select a suitable provider.
- Be sure to get tax advice regarding transferring money to your new home city.

- Inform your current bank of your move and provide your new contact details.
- Set up direct debit payments for all payments you wish to continue such as mortgage and loan repayments.
- Check if your local bank has international branches in your new city – this may make it easier to interact with them in the future.
- Open a bank account in your new city before moving, if possible.

- Organise your children's reports so they are readily available.
- Choose a reputable education search provider to conduct a suitable school search.
- Tour potential schools before your move.
- Notify the current school of your departure dates.

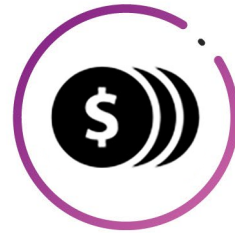
- Understand if your child needs to go to school or childcare. Different countries have different school starting ages.
- Tour potential childcare centres before your move.

INSURANCE



- Speak to an insurance professional about what insurance policies you need in the new city.
- Understand which of your current insurance policies you need to keep and which you need to stop.

TAX & ACCOUNTING



- Speak to your accountant about your planned move and discuss the important issues that may arise from your departure.
- Engage an accountant in your new city as soon as practicable to ensure you are fully prepared for your move.

LEGAL



- Speak to a qualified legal provider about whether your current Will is enforceable in your new city.
- Appoint a Power of Attorney in your home country that can deal with your affairs.
- Have a legal representative review and explain your employment contract so you understand your right and obligations.

FINANCIAL PLANNING



- Speak to your financial planner about your move and discuss any issues relating to your investments.

LOAN & MORTGAGES



- Ask your current bank to provide documents of good credit rating – you may need this to apply for a loan in your new city.

HEALTH & WELLBEING



- Organise all your family's health records.
- Undergo a medical and dental check-up before leaving.
- Certain countries require immunisation before travelling. Make sure to check what is needed and consult your doctor. Keep records of all vaccinations.
- Have enough medication to last a few weeks and check that you can bring the medication into your new city.

We Will Help You Move and Settle In

Our E-Team in the city you are moving to can help you move and settle in.

Visit www.expatsland.com and tell us what you need assistance with, and an Expatland Concierge will introduce you to your required service providers in the city you are moving to.